

TUESDAY, SEPTEMBER 29, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, September 29, 2020, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from September 22, 2020, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 30, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$273,805.21 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

Resolution No.: PC-092920-60

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$6,199.00 to amend the CDBG 2019 Project Fund #251 to make payments; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

CDBG 2019 PROJECT #251
\$6,199.00

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

Resolution No.: PC-092920-61

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$284,923.50 to amend the Local Government COVID 19 Fund #935 to amend budget due to receipt of additional grant funds; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

**LOCAL GOVERNMENT COVID 19 #935
\$284,923.50**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Line Item:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF LINE ITEM:

\$6,199.00 – 251.6228.5520 – CDBG 2019 – Project Expenses – Commissioners

\$2,126.54 – 101.1105.5703 – Contingencies – Commissioners

\$142,461.75 – 935.1122.5501 - Local Government COVID 19 Equipment – Commissioners

\$142,461.75 – 935.1122.5401 – Local Government COVID 19 Contract Services

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriation:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the TRANSFER AND REAPPROPRIATION:

**\$2,126.54 -101.1105.5703 – Contingencies – Commissioners
TO**

101.1101.5204 – Unemployment – Commissioners

**\$1,341.88 – 201.3007.5506 – ALGT Contract Projects – Engineer
TO**

201.3012.5506 ALGT On Behalf Contract Projects – Engineer

**\$400.00 – 501.6915.5300 – General Sewer District Materials & Supplies – Engineer
TO**

501.6915.5402 -General Sewer District Contract Repair – Engineer

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\$242,388.67 – 101.1105.5721 – Transfer Out HB295 – Auditor
TO
301.0000.4901 – Transfer In HB295 - Auditor

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Waiver Approved:

Nancy Graham, Fiscal Specialist, requested a waiver to pay EMH&T, in a timely manner related to CDBG 2019 Project expenses. After discussing the request, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to the EMH&T, in the amount of \$11,960.33 from line item #251.6228.5520 CDBG 2019 Project Expenses.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Nancy Graham, Fiscal Specialist, requested a waiver to pay Point Broadband, in a timely manner related to utilities. After discussing the request, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to the Point Broadband, in the amount of \$169.90 from line item #101.1112.5481 Countywide Utilities.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Mr. Flick attended the CARES Act Meeting with Auditor and County Administrator September 21st, EOP Update Meeting September 22nd, COVID-19 Vaccination Plan Meeting and UAS Monthly Training Flights September 23rd, Hazmat Plan Update Meeting September, and SERC Executive Committee September 24th.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Mr. Flick attended the CARES Meeting September 28th, COVID-19 Vaccination Plan Meeting September 30th, Quarterly LEPC Meeting, APCO/NENA & Ohio 9-1-1 Program Office Statewide Telecon October 1st.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Wednesday Ops Update with Public Health. Mr. Flick will be attending the Box 65 Monthly Meeting

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October 6th, Mass Vaccination Clinic/COVID Vaccine Ex October 7th and Ohio EMA Fall Directors Conference October 8th.

In the Matter of
Deputy County Administrator Report:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no Bureau of Workers Comp or Unemployment claims filed for the weeks.
- There are no current items posted on Govdeals.com. The Pickaway County Sheriff's Office van was picked up by a shipping company Wednesday, September 23rd to transport to Germany.
- Deputy Warden R.J. West's last day at the Dog Shelter was Sunday, September 27th. The vacant position is posted on the county website and have received one application. Part-time Warden Elizabeth Brannon's employment with the county was terminated Wednesday, September 27th. The vacant position is posted on the county website with no receipt of applicants.
- Mr. Rogols reported that the part-time and full-time custodial positions are still posted on the county website. One applicant applied for the part-time position, pending hiring awaiting background check from the PCSO. One full-time application has been received.
- Mr. Rogols met with Vaughn Cramens last Friday regarding fairgrounds security and gate installation. The previous proposal submitted from Detillion Fence Company was incorrect and new description and drawings are being submitted. Mr. Rogols will be meeting with Detillion Fence Company September 30th at 1:00 p.m. at the fairgrounds.
- Mr. Rogols and Ms. Dengler attended the "United for A Solution" Homeless and Affordable Housing Community Forum last Friday, September 25th. There was additional involvement due to Pumpkin Show Park. The Pumpkin Show Board meeting is scheduled for Wednesday, September 30th to discuss the homeless problem at the Pumpkin Show Park.

In the Matter of
Community Development Block Grant
PY2020 Critical Infrastructure Grant Agreement:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve and execute the PY2020 Critical Infrastructure, Community Development Block Grant (CDBG) Program Grant Agreement for the period of September 1, 2020 to October 2022.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Common Pleas Court
Line Item Increase:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve a \$20,000.00 increase to the Pickaway County Common Pleas Court fund #101.1210.5415 Attorney Fees. The increase is to contract hire eight additional attorneys to handle the eleven cases filed November 7, 2019. The eleven defendants were charged with Engaging in a Pattern of Corrupt Activity (RICO).

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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In the Matter of
Atlanta Solar Project:

Sarah Mosser, Savion, met with the Commissioners to provide an update October 22nd. They have hired an intern from Ohio State to learn more about researching projects. The Good Neighbor program has been put in place and plan to meet with the ten closest families to the solar project to offer residential solar system on their home to provide energy savings over the next 30 years. Savion is looking into ways to help homeowners with new roofs before placing the solar systems. The Good Neighbor program offer is with homeowners only. There was only one individual who had no interest in being provided a solar system, the others are working with Savion to fine tune what the program will offer and educate homeowners. Savion tries to follow the 2/10ths a mile rule, being that the panels cannot be seen beyond that distance. Mrs. Moser will be out talking with people in Perry Township providing information about the project. An easement from the Pickaway County Park District will run the underground transmission rout back to Atlanta and the Park District already signed the easement. Savion will work with the Park District to help with the cost of paving bike paths, etc.

Mrs. Mooser stated that if the conditions are satisfied it should not be long to see a permit and looking to see the start of project in April 2020. The concern would be crops and may look to wait until fall when the crops come off. Wheat crop would be a good solution to start in July. Commissioner Henson asked if it must be sold before the project can start and Mrs. Mosser informed that is correct. Mrs. Mosser will get with Steven Collins to provide information about the project to provide information to the public.

In the Matter of
Executive Session:

At 10:49 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Sarah Mosser, Savion, Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:18 a.m., the Commissioners exited Executive Session and Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Recorder's Office Shelving Units:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the purchase of shelving from Durable Dimensions. The purchase consists of four rolling shelf units for the Recorder's new office located at the Service Center. Total amount of \$25,459.68 includes installation of units.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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In the Matter of
Recorder's Office Archival Digitization:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the quote from Kofie for the on-site archival digitization of 99 volumes, including Deeds, Power of Attorney, Partnerships and misc. records for the Pickaway County Recorders. Office. The proposal total of \$130,462.79.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Recorder's Office Additional Personnel:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the Recorder's Office to hire an additional part-time employee on a temporary basis until December 31, 2020. The employee will assist in the scanning of documents for digitalization with some redaction and indexing work. Position will be approximately 48 hours per week at the pay rate of \$15.50 per hour, temporary until scanning project is complete.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution adopting the County Engineer's
Speed Study for West Ford Road:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-092920-61

WHEREAS, the Commissioners reviewed Scioto Township's Resolution No. 20-089 adopting the determination of the Pickaway County Engineers Office and the Pickaway County Sheriff's Office on lowering the speed limit on West Ford Road from Commercial Point Road to St. Rte. 104; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby approve and recommend the speed limit be reduced to 45 Mile Per Hour on West Ford Road.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

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- Ms. Dengler addressed a current contract with the Fair Board for maintenance and clarified job description.
- Ms. Dengler advised that there is approximately \$200,000 left of COVID Funds without payroll adjustments. Worker's Comp is releasing another round of rebates. Ms. Dengler is unaware if they are for private or public sector and is waiting for details. No word on when \$2 million will be released.
- WDC Group completed the plans for the Treasurer's drive thru at the Service Center. Ms. Dengler will meet with the drive-thru company to go over details.

In the Matter of
Pickaway County Health District:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve \$4,000-\$5,000 to add HVAC to the Pickaway County Health Districts refrigeration room. By adding the HVAC the temperature can be maintained for refrigeration to hold a steady temperature while housing vaccinations.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending September 26, 2020.

A total of \$425 was reported being collected as follows: \$150 in adoptions; \$90 in dog license; \$30 in dog license late fees; \$40 in owner turn-in and \$115 in private donations.

One (1) stray dog was processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk